

MEMORANDUM

Date: January 7, 2016

To: Community Members

From: Scott Hall, MetroED Facilities Manager; Safety Committee Chair

Subject: Public Safety Committee Meeting to Review MetroED's
Comprehensive School Safety Plan Draft

You are invited to attend Metropolitan Education District's public Safety Committee meeting on January 22, from 10:45 a.m. to 12:00 p.m. at 760 Hillsdale Avenue, Building 400, San Jose. The purpose of the meeting is to review and receive input on MetroED's draft Comprehensive School Safety Plan (CSSP) which is available online at:
http://fbsd.metroed.net/malaimo/Emergency/SafetyPlan/CSSP_Final_Draft_1-6-16.pdf

If you are unable to attend the public Safety Committee meeting, you may provide input on the CSSP draft via email to ktimoteo@metroed.net (email subject: CSSP input) by January 22. The final version of MetroED's CSSP will go to MetroED's Governing Board for approval at their February Governing Board meeting. For more information, please contact Kim Timoteo at 408-723-6424.

If you plan to attend the public Safety Committee meeting on January 22, please RSVP by January 20 to ktimoteo@metroed.net.